

Annual General Meeting



Action 21

AGM

Agenda

1. Attendance & Apologies
2. Minutes of the last AGM
3. Matters Arising
4. Adoption of Report and Financial Statements year ended 31st March 2012
 - Trustees Report
 - Financial Statements
 - Questions from the Audience
 - Adoption of Report and Financial Statements year ended 31st March 2012
5. Appointment of Independent Examiner
6. Election of Trustees
7. AOB
8. Date of next meeting

Action 21 AGM

10th July 2012

1. Attendance & Apologies
2. Minutes of the last AGM
3. Matters Arising

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4. Adoption of Report and Financial Statements year ended 31st March 2012

Trustees Report

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RE-USE

Over the last year we kept **103.7 tonnes out of landfill:**

- **666** Bikes saved from scrap heap
- **1317** Electrical items kept from landfill
- **22767** Furniture & bric-a-brac sales transactions

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RE-USE

We also:

- Purchased a new van with greater capacity
- Continued to improve the functionality of Re-Useful Centre
- Revived the online sales (Ebay) area
- Supported GreenGeek by providing rent free accommodation
- Sold locally sourced mulch
 - Sold soil improver made from locally composted food waste
 - Sold our own wood from items we were unable to sell (ie a sofa with no fire labels) and
 - hard wood sourced from local sustainably managed woodland



Keeping it local



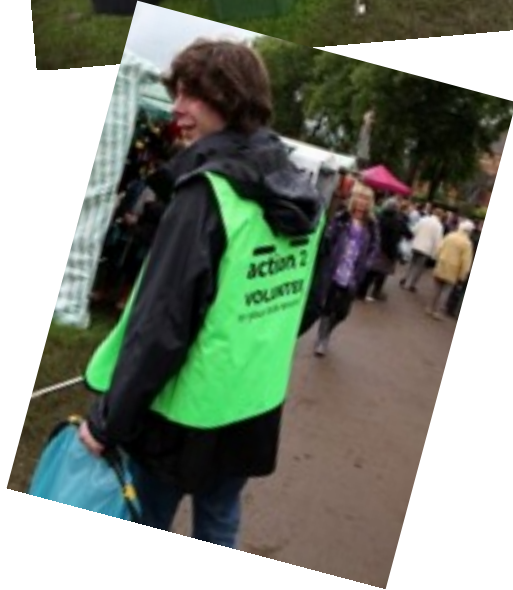
Charity reg. 1136450

Company reg. 07185413

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RECYCLING



2012 Peace Festival

- Just under 1 tonne of recyclables kept from landfill
- We litter picked at the Peace Festival ourselves this year

Re-Useful Centre

- In-house recycling has generated income from scrap metal

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TRANSPOR



The Bicycle Workshop
Has been supported by
Leamington Round Table which
enabled us to purchase an
additional bike stand and more
tools

666 Bikes saved from
the scrap heap thanks to our
trusted team of volunteers

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TRANSPORT

Education

- Buddy scheme for skills sharing & training
- Six bikes were donated to Kildarey school to support bicycle education programme
- A bicycle volunteer visited two primary schools demonstrating the mechanics of a bicycle, talking about the history of the bicycle, maintenance and personal safety
- Dr. Bike attended the Warwick Uni Green Fair and Leamington Green Fair

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SOLAR
300

ENERGY

100+ solar installations and over £11, 000 in commission for Action 21 (Solar 300)

A totally volunteer-led project. Thanks to those involved!



Solar Thermal



Solar PV

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FOOD



East Lodge Sustainability Centre Permaculture Garden – 2nd year

- Sustainability Centre and garden open on Sundays
- Revamped info boards with sustainable tips
- Demonstration garden
- Signage for the different beds
- 25 native trees planted



Re-Useful Centre Container garden

- Demonstration garden of container growing & crop rotation principles in 3rd year



Dobson Lane Community Allotments

- Has disabled access compost toilets

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EDUCATION

Laura the Community Ranger in Jephson Gardens has put on a variety of ranger events:

- Nature walks
- Local history walks
- Bat walks
- Visits from schools linking in with their curriculum
- Regular JG litter picks
- Birds of prey event
- Hive of activity, bee event
- Leamington ghost walk - Historical & Hysterical



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EDUCATION



- We organised & ran the 11th 20XX and Beyond in partnership with WCC, NWBC, CCC, 45 schools, 3 days, 1,500 school children & managed the budget
- Info stall at Leamington Peace Festival
- Portable appliance training for volunteers
- Bike maintenance training through buddy mentoring system
- Fitted the craft room out with work stations ready for activities



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VOLUNTEERS

Our sincere thanks go to those of you who know who you are, who help with... **We could not do what we do without you!**

- The running of Re-Useful Centre shop
- The Re-Useful Centre container garden
- The Action 21 van
- The bicycle workshop & training
- Portable appliance testing & training
- Amazon and Ebay
- East Lodge Sustainability Centre
- East Lodge Permaculture Garden
- Dobson Lane Allotments
- The Peace Festival
- 2012 & Beyond
- Solar 300
- Being a trustee

Charity The office 01364

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VOLUNTEERS

- November 2011 to May 2012: 6700 volunteer hours
- Recruited 32 regular active volunteers since October 2011. Of those 13 are still with us
- Reasons for active volunteers leaving include:
 - Finding employment
 - Short-term placements
 - Relocating
 - Student holidays
 - Ill health
 - Drop-off

3111½ hours!

... Is the total you all volunteered January- March in the RUC, PAT, Ebay and Bikes. Way to

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VOLUNTEERS

- Recruited & coordinated volunteers for:
 - The Re-Useful Centre
 - 2012 & Beyond (previously done by the council)
 - Peace Festival
 - Ranger events in Jephson Garden
- Developed new volunteer roles:
 - Workshop/activity Co-ordinator
 - ELSC Sunday Assistant
 - Craft workshop leaders
- Updated the volunteer policy, handbook and roles

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MARKETING/ COMMS

- We are rolling out a marketing plan
- Updated our charity vision, mission and strapline
- Developed new corporate branding and communications info about A21
- Created a new style of JG & ELSC event posters
- Increased PR & press coverage since Sam's arrival
- Overhauled, rewrote and redesigned the ELSC information boards
- Created new A21 corporate and volunteering displays in the shop
- Redesigned Transaction newsletter
- Revived Volunteer Voice, the internal newsletter for

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FUTURE FOCUS

- Developing training opportunities in traditional skills
- Water butts and further develop the Permaculture Garden
- Rolling out social media (Twitter, FB) comms strategies
- Increase volunteer recruitment, particularly number of volunteers in RUC
- Give bike maintenance demos at SYDNI Centre & beyond
- More ELSC/Jephson Garden events

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FUTURE FOCUS

- Marketing the RUC to increase footfall
- Raising Action 21's local profile via marketing and PR
- Creating new external signage for the RUC
- Sign-write the new Action 21 van

LARAC, The Local Authority Recycling Advisory Committee, are visiting us in October with 200 delegates from across the UK to showcase what we do.

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Financial Report

1. The 2011/12 accounts are the first to cover a full year; last year's covered only 8 months.
2. A surplus of £38k was made in 2011/12, increasing unrestricted funds to £69k (this is shown on Page 5). This outcome will not be repeated in 2012/13 for various reasons, including the withdrawal of funding by Warwick District Council. In fact the budget for the current year shows only a minimal surplus.

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3. The Trustees are not planning to increase reserves still further, but are acting prudently to retain uncommitted funds to set up new developments or meet the costs of unforeseen adverse financial circumstances.

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4. Page 5 compares income with expenditure and shows that a surplus of £36k was generated by the activities of the Re-Useful Centre. Other income (including grants from Warwick District Council) covered the costs of the Ranger and other costs relating to the running and development of the East Lodge Sustainability Centre (these costs are included in the category of charitable activities), governance costs and the contribution to the 2011 and beyond education event.

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5. In the current year the surplus from the Re-Useful Centre will be needed to part fund the charitable activities of Action 21, because of the loss of Warwick District Council grant and likely reduction in donations.

6. Any questions?

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5. Appointment of Independent Examiner

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6. Election of Trustees

Chris Pollock, Ruth Wallsgrove and John Armstrong stand down by rotation and are willing to stand for re-election.

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7. AOB

8. Date of next meeting will be announced a month in advance of the meeting date